

## **Catawba Regional Council of Governments Board of Directors Quarterly Meeting Agenda**

March 9, 2023  
HYBRID FORMAT  
4:30 p.m.

**NOTE: All meeting attachments are located at the Catawba COG website:**

**[www.catawbacog.org](http://www.catawbacog.org) From the COG homepage, scroll down the page and click below the “Upcoming Events” on the calendar icon. Board members are encouraged to attend the meeting in person; for those who prefer to attend by Zoom, you may attend by clicking:**

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|--|--------------|
| I. Call to Order and Introductions   | Mr. Winkler  |
| II. Consideration of Minutes from the September 8, 2022<br>COG Board Meeting ( <i>attachment</i> )                                     | Mr. Winkler  |
| III. Presentation of FY22 CRCOG Audit and the December 31, 2022<br>(six months) Interim Financial Statements ( <i>attachment</i> )     | Ms. Chitwood |
| IV. Presentation regarding the GetConnectedSC Broadband Initiative   | Mr. Shealy   |
| V. Presentation regarding the Economic Development Administration (EDA)<br>Grant Programs and Agency Overview                          | Ms. Cooley   |
| VI. Transportation Items:  | Mr. Allen    |
| A) Consideration of 2015-2040 Long Range Transportation Plan<br>(LRTP) Amendment - Adoption of FY2022-2023 Statewide Safety<br>Targets |              |
| B) Consideration of Rural Planning Work Program (RPWP) Amendments  |              |
| VII. Consideration of Legacy Revolving Loan Fund Guidelines and Lending<br>Parameters  | Mr. Imler    |
| VIII. Director’s Report: National Association of Development Organizations<br>NADO 2022 Impact Awards                                  | Mr. Imler    |
| IX. Other Business   | Mr. Winkler  |

## **CRCOG Quarterly Meeting - Agenda Detail**

- **Call to Order/Invocation/Introductions/Consideration of Minutes**

After the Call to Order and Introductions, the minutes from the previous Council of Governments quarterly meeting will be considered for adoption.

- **Presentation of the FY22 CRCOG Audit and the December 31, 2022 (six-month interim) Financial Statements**

Ms. Chitwood will discuss the audited financial results for fiscal year 2022 (FY22) and the six-month interim operating results for FY23 (attachments). Burkett, Burkett & Burkett, CPA, P.A. has issued an unmodified (i.e. “clean”) audit opinion on CRCOG’s FY22 Financial Statements. Summary comparative financials will be reviewed at the meeting. Year-to-date FY23 operating revenues were \$1,574,743 and YTD operating expenses were \$1,382,373. YTD Workforce Innovation and Opportunity Act (WIOA) passthrough revenues and expenses were \$1,210,663. The interim surplus of revenues over expenses was \$192,370. Based upon YTD revenue and expenditure trends, staff anticipates higher than expected investment interest revenue, as well as increased capital, travel, and legal expenses over FY23 budgeted amounts.

- **Presentation regarding the GetConnectedSC Broadband Initiative**

Mr. Mike Shealy, Director of Statewide Leadership Development & Special Projects for the SC Department of Administration, will provide an overview of the GetConnectedSC Broadband and Digital Equity Initiatives and the public engagement and surveys being distributed by the State Broadband Office. For additional information, go to: [GetConnectedSC](#) The SC COGS, under MOU with the Department of Administration, will be distributing surveys throughout each region. The state’s goal is to exceed 30,000 completed household surveys by May 31, 2023.

- **Presentation regarding Economic Development Administration (EDA) Grant Program and Agency Overview**

Ms. Robin Cooley, the EDA’s Economic Development Representative (EDR) for South Carolina, will provide an update regarding the EDA and its grant programs, including FY20-22 grant production and continuing funding opportunities for local governments and special purpose districts in the Catawba Region.

- **Consideration of Transportation Items**

Mr. Allen will provide an overview of proposed amendments to the Rural Planning Work Program (RPWP) and the Long Range Transportation Plan (LRTP) to adopt the Statewide Safety Targets. The proposed amendments were reviewed by the COG’s Transportation Advisory Committee (TAC) on December 1, 2022 and the COG Executive Committee on January 11, 2023 and are being recommended by that Committee for adoption. The

amendments are a requirement of the SC Department of Transportation. Following Mr. Allen's presentation, the Board will be asked to consider adopting the proposed amendments to the RPWP and LRTP.

- **Consideration of Legacy Revolving Loan Fund Guidelines and Lending Parameters**

Per the presentation in the CRDC Annual Membership Meeting, the Board will be asked to endorse the LRLF Capital Guidelines and Lending Parameters. The guidelines have been approved by the CRDC Board of Directors, and the COG Executive Committee is recommending adoption by the COG Board of Directors.

- **Director's Report**

Mr. Imler will provide a brief update regarding the 2022 National Association of Development Organizations (NADO) Annual Impact Awards.

- **Other Business**

- **Regional Roundup**

A representative from each county will be asked to identify a key initiative or activity underway in his or her respective county.

- **Adjourn**

CATAWBA REGIONAL COUNCIL OF GOVERNMENTS  
REGULAR MEETING

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Catawba Regional Center  
September 8, 2022

A regular meeting of the Catawba Regional Council of Governments was called to order at 4:00 p.m. on Thursday, September 8, 2022. Notice of the meeting was sent to local media and posted on the Council's website.

The following members were present:

Chester

Joe Branham (Zoom)  
Jim Fuller (in person)  
Rep. Randy Ligon (in person)

Lancaster

Sean Corcoran (Zoom)  
Alston DeVenny (Zoom)  
Charlene McGriff, Vice-Chair (Zoom)  
Eddie Moore (Zoom)

Union

Rep. Doug Gilliam (Zoom)  
Bob Love (in person)  
Margaret Holloway (Zoom)  
Harold Thompson (in person)  
Leroy Worthy (Zoom)

York

Dean Faile (in person)  
Tom Hylsip (Zoom)  
Derrick Lindsay (Zoom)  
Scott Patterson (Zoom)  
Stacey Moore (Zoom)  
P. N. Saksena (Zoom)  
Wes Spurrier (in person)  
Laura Ullrich (in person)

The following members were absent:

Chester

Nettie Archie  
Wanda Stringfellow

Lancaster

Steve Harper  
Rep. Brandon Newton  
Russell Patrick

York

Paul Basha  
Wes Burton  
Sen. Wes Climer  
Mike Fuesser  
Brandon Guffey  
Todd Lumpkin  
Bump Roddey  
Guynn Savage  
Chad Williams  
Robert Winkler

Others present included:

Guests

Rick Jiran- Duke Energy  
Tami Styer – Duke Energy  
Tyson Blanton – Duke Energy

Christina Lewis – SC DOT  
Ann Solan – SC DOT

Staff

Randy Imler  
Corrie Alewine  
Steve Allen  
Autumn Cauthen

Amy Chitwood  
Nicole Lawing  
Grazier Rhea

The Quarterly Meeting of the Catawba Regional Council of Governments was called to order by Vice-Chair Charlene McGriff. This was a hybrid meeting (Zoom and in-person attendees). Scott Patterson delivered the invocation. A motion was made to approve the minutes from the June 9, 2022, meeting. The motion was duly seconded, and the minutes were approved unanimously as written.

I. Review of June 30, 2022 (FY22 FYE Internal Financial Statements) and July 31, 2022 (One-month FY23 interim) Operating Statement

Ms. Chitwood reviewed the fiscal year-end financial results as of June 30, 2022. For FY22, operating revenues were \$2,724,438, and operating expenses were \$2,529,588. The operating surplus was \$194,850. Workforce Innovation and Opportunity Act (WIOA) passthrough revenues and expenses were \$2,581,091, and EPA Brownfields Assessment Grant passthrough revenues and expenses were \$3,131. EDA COVID-19 Revolving Loan Fund (EDA C-19 RLF) grant revenue was \$4,604,621, and EDA SC Agribusiness Loan Fund grant revenue was \$344,380, with required local matching funds of \$68,876. Total fund balances (equity) increased from \$12,620,523 at FYE21 to \$17,695,498 at FYE22.

As of July 31, 2022 (one-month interim FY23), operating revenues were \$209,032, and operating expenses were \$177,319. The interim operating surplus was \$31,713. WIOA passthrough revenues and expenses were \$428,122. Remaining EDA C-19 RLF grant revenue was \$72,888. No local match was required. Total revenues exceeded expenses by \$104,601.

II. Consideration of Transportation Improvement Program (TIP) Amendments

Mr. Allen presented five Transportation Improvement Program (TIP) amendments for the Board's consideration. These were recommended by the Transportation Advisory Committee (TAC):

- SC 9 Gateway Sidewalk Project - Chester County
  - o The total project cost is \$875,000.
- S-29-20 (Greene Road) Repaving Project - Chester County
- S-29-28 (Shiloh Unity Road) Repaving Project - Lancaster County
- S-29-34 (JB Denton Road) Repaving Project - Lancaster County

- The total project cost of all three repaving projects, bundled at the suggestion of SC Department of Transportation, is between \$6.9 and \$7.8 million.
- SC 9/US-21 Intersection Realignment Project - Chester County
  - The total project cost will be approximately \$3.75 million.

A motion to approve the TIP amendments as recommended was made, duly seconded, and passed unanimously.

### III. Duke Energy presentation about Catawba River and Lake Access and Recreation Projects associated with FERC Relicensing Agreement

Ms. Tami Styer, Senior Project Manager of Regulated and Renewable Energy for Duke Energy, provided an overview about Catawba River and Lake Wylie access and recreation projects, which are part of the Federal Energy Regulatory Commission (FERC) Relicensing Agreement. These include multiple access and recreation improvements (i.e., Allison Creek on Lake Wylie and Great Falls Short and Long Run Whitewater Bypass Reaches in Great Falls) along the Catawba River and its lakes. Mr. Rick Jiran, also with Duke Energy, encouraged Board members to consider economic development opportunities that will come as a result of these new recreational activities.

### IV. COG Operating Agreement Amendment Update and Consideration of COG Bylaws Amendments

Mr. Imler presented an update regarding the process of member-county consideration and adoption of requested CRCOG Operating Agreement amendments to revise COG Board membership and dues formulae. The Bylaws amendments modify the size and composition of the COG Executive Committee. With these amendments, the member-county COG Board seat allocation would be one (1) elected official Board seat per 100,000 in population or a portion thereof, and at-large Board seats would be allocated at one (1) Board seat per 90,000 in population or a portion thereof. Additionally, the amendments recommend changes to the formula for municipal Board seat appointments to achieve parity among municipalities by allowing all municipalities with at least 5,000 people to be represented by one seat on the COG Board. Furthermore, the dues formula for member counties is modified with dues being reassessed every five years instead of every ten years.

The County Boards adopted the COG Operating Agreement amendments on the following dates:

- Chester County Council – July 18, 2022
- Lancaster County Council – July 18, 2022
- Union County Council – June 27, 2022
- York County Council – August 15, 2022

The following motion was made for final ratification of amendments to the CRCOG Bylaws:

“Per the resolution previously passed by the Catawba Regional COG Board of Directors on June 9, 2022, and the per the consideration and subsequent approval of Operating Agreement Amendments by member County Councils between June and August of 2022, the Catawba Regional Council of Governments Board of Directors hereby adopts the proposed amendments to Articles IV and V of the CRCOG Bylaws as specified in “CRCOG Board Memo Operating Agreement & Bylaws

Recommendations 6 3 22.pdf.”

Note: The changes to both the CRCOG Operating Agreement and Bylaws shall be effective June 30, 2023. The motion was duly seconded, and following discussion, passed unanimously.

V. 2022-23 E-CEDS - Online Comprehensive Economic Development Strategy (CEDS)

Mr. Allen demonstrated the new online CEDS which was developed with funding from the EDA CARES Act Planning Grant. The new CEDS will provide updated data as it is available, rather than via annual or five-year updates. The data is also available for use by localities and the private sector throughout the Catawba Region.

VI. Other Business

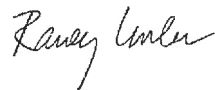
Mr. Imler provided a brief update regarding the SC COGS Annual Training Conference. The conference will be held November 20 through November 22, 2022, at Kingston Plantation in North Myrtle Beach. Mr. Imler asked that Board members please send in their registration forms if they plan to attend. Mr. Imler also noted that the next COG Board meeting will be held on December 8, 2022.

VII. Regional Roundup

Representatives from each county provided brief highlights about projects and activities in their respective cities and counties.

There being no further business, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,



Randy Imler  
Executive Director

**CATAWBA REGIONAL COUNCIL OF GOVERNMENTS**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**DRAFT/UNAUDITED**  
**December 31, 2022**

**ASSETS**

	<u>CRCOG</u>	<u>RLF</u>	<u>SCBLF</u>	<u>SCALF</u>	<u>CONSOLIDATED</u>
<b>Current Assets</b>					
Cash - Checking	\$ 632,275	\$ 505,710	\$ 1,406,194	\$ 279,844	\$ 2,824,023
Cash - Savings	336,032	3,104,754	-	-	3,440,786
Prepaid Expenses	31,421	-	-	-	31,421
Receivables	703,232	-	-	-	703,232
Receivables - WIOA	161,392	-	-	-	161,392
	<u>1,864,352</u>	<u>3,610,464</u>	<u>1,406,194</u>	<u>279,844</u>	<u>7,160,854</u>
<b>Non-Current Assets</b>					
Restricted Loans Receivable	-	3,734,167	7,034,714	662,176	11,431,057
<b>TOTAL ASSETS</b>	<u>\$ 1,864,352</u>	<u>\$ 7,344,631</u>	<u>\$ 8,440,908</u>	<u>\$ 942,020</u>	<u>\$ 18,591,911</u>

**LIABILITIES**

<b>Current Liabilities</b>					
Accounts Payable/PR W/H	\$ 65,784	\$ 33,668	\$ 57,696	\$ 3,856	\$ 161,004
Deferred Revenue	460,500	-	-	-	460,500
Accrued Annual Leave	63,182	-	-	-	63,182
<b>TOTAL LIABILITIES</b>	<u>\$ 589,466</u>	<u>\$ 33,668</u>	<u>\$ 57,696</u>	<u>\$ 3,856</u>	<u>\$ 684,686</u>

**FUND BALANCE**

<b>FUND BALANCE</b>					
Restricted fund balance	51,421	7,247,907	8,329,094	930,393	16,558,815
Unrestricted fund balance	1,156,040	-	-	-	1,156,040
Total fund balance	<u>1,207,461</u>	<u>7,247,907</u>	<u>8,329,094</u>	<u>930,393</u>	<u>17,714,855</u>
Current revenues in excess of expend.	67,425	63,056	54,118	7,771	192,370
Total Fund Balance	<u>1,274,886</u>	<u>7,310,963</u>	<u>8,383,212</u>	<u>938,164</u>	<u>17,907,225</u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u>\$ 1,864,352</u>	<u>\$ 7,344,631</u>	<u>\$ 8,440,908</u>	<u>\$ 942,020</u>	<u>\$ 18,591,911</u>

**CATAWBA REGIONAL COUNCIL OF GOVERNMENTS**  
**CONSOLIDATED INCOME AND EXPENSE STATEMENT - GOVERNMENTAL FUNDS**  
**DRAFT/UNAUDITED**  
**December 31, 2022**

	<u>COG</u>	<u>RLF</u>	<u>SCBLF</u>	<u>SCALF</u>	<u>CONSOLIDATED</u>
<b>REVENUE</b>					
Participating Local Governments	\$ 111,664	\$ -	\$ -	\$ -	\$ 111,664
State Aid to Councils of Governments	172,172	-	-	-	172,172
Investment Interest and Other Income	7,842	125,362	4,300	241	137,745
Workforce - WIA/WIOA	232,093	-	-	-	232,093
Community Development-CDBG/HUD/RIA	320,257	-	-	-	320,257
Technical Assistance Contracts	119,549	-	-	-	119,549
Transportation Planning	31,407	-	-	-	31,407
SC Agribusiness Loan Fund Interest	-	-	-	14,641	14,641
Other Loan Funds	10,089	-	-	-	10,089
Intermediary Relending Program	8,051	-	-	-	8,051
Regional Development Corporation	57,150	-	-	-	57,150
EDA Planning Grant	30,108	-	-	-	30,108
EDA Planning Grant - CARES Act	36,416	-	-	-	36,416
Brownfields Revolving Loan Fund	40,684	-	-	-	40,684
Neighborhood Initiative Program	13,390	-	-	-	13,390
EDA Revolving Loan Fund (RLF) Interest	-	74,698	-	-	74,698
EDA RLF - Interest	-	-	91,741	-	91,741
EDA RLF - COVID Admin Grant	-	-	72,888	-	72,888
<b>TOTAL REVENUE BEFORE PASS-THRU</b>	<b>\$ 1,190,872</b>	<b>\$ 200,060</b>	<b>\$ 168,929</b>	<b>\$ 14,882</b>	<b>\$ 1,574,743</b>
WIOA Pass-Thru Revenues	1,210,663	-	-	-	1,210,663
EPA Brownfields Pass-Thru Revenues	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>2,401,535</b>	<b>200,060</b>	<b>168,929</b>	<b>14,882</b>	<b>2,785,406</b>
<b>OPERATING EXPENSES</b>					
Personnel	\$ 825,116	\$ 131,730	\$ 110,528	\$ 6,627	\$ 1,074,001
Rent & Maintenance	15,000	-	-	-	15,000
Utilities	9,215	-	-	-	9,215
Telephone	10,232	361	423	-	11,016
Travel and Meetings	21,888	3,087	2,411	-	27,386
Office Supplies	15,510	203	237	-	15,950
Postage	827	-	-	-	827
Memberships, Dues, Publications	6,958	968	968	484	9,378
Maintenance & Service Contracts	7,836	-	-	-	7,836
Employee/Board Member Training	5,119	-	-	-	5,119
Capital Costs	74,448	-	-	-	74,448
Professional Services	73,783	655	244	-	74,682
Professional Services - Information Tech.	34,468	-	-	-	34,468
Insurance and Bonding	10,028	-	-	-	10,028
Miscellaneous	13,019	-	-	-	13,019
<b>TOTAL EXPENSES</b>	<b>1,123,447</b>	<b>137,004</b>	<b>114,811</b>	<b>7,111</b>	<b>1,382,373</b>
<b>NET INCOME (LOSS) BEFORE OTHER ITEMS</b>	<b>\$ 67,425</b>	<b>\$ 63,056</b>	<b>\$ 54,118</b>	<b>\$ 7,771</b>	<b>\$ 192,370</b>
WIOA Pass-Thru Expenditures	(1,210,663)	-	-	-	(1,210,663)
EPA Brownfields Pass-Thru Revenues	-	-	-	-	-
<b>NET INCOME (LOSS)</b>	<b>\$ 67,425</b>	<b>\$ 63,056</b>	<b>\$ 54,118</b>	<b>\$ 7,771</b>	<b>\$ 192,370</b>